



An Informative Full-day Seminar:

Supervisor's Role... *In Safety and Health*

1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MIOSHA Training Institute introduced a new certification program, effective October 1, 2007. This course is an MTI Level 1 course. The certification program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses will be offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certification program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

This seminar is designed for both General Industry and Construction first line supervision, safety and health committee members, and management personnel. Topics covered include employee safety and health training, accident investigation, hazard recognition, and self-inspection techniques. This program gives tips to supervision on methods to integrate health and safety into their daily duties and responsibilities. Using MIOSHA General Industry and Construction standards and required written programs as a baseline, supervisors are given suggestions to improve their safety and health hazard recognition skills.

Agenda

Participants will learn to:

- ▶ Identify a supervisor's major duties and responsibilities.
- ▶ Discuss how to integrate the supervisor's general duties for safety and health.
- ▶ Recognize workplace hazards and corrective actions.
- ▶ Review common MIOSHA General Industry and Construction Violations.
- ▶ Identify required job specific training.
- ▶ Identify how to conduct a self inspection.
- ▶ Conduct an accident investigation and complete associated paperwork.

All meetings are accessible and barrier free. Please contact the cosponsor or CET Division, at least two weeks in advance, to request necessary accommodations.

Facilitator

Bob Carrier was appointed to the MIOSHA Consultation Education and Training Division in 1989 as a consultant specializing in general industry standards in the mid-Michigan area. Bob brings with him his previous experience as the Safety Administrator at Allied Signal Aerospace Company. His experience includes safety program development, safety training, and workers' compensation administration. Bob recently chaired the Division Plastics Committee where updated training was developed for the industry.

A graduate of Ferris State University with a B.A. degree in Occupational Safety and Health, and a member of the American Society of Safety Engineers, Bob offers a diversified background in safety training and consultation services.



Bob Carrier
*Occupational Safety Consultant,
MIOSHA, CET Division*

Program Details

DATE:	April 23, 2009	TIME:	Check-in - 8:30 a.m. Program - 9:00 a.m. to 4:00 p.m.
LOCATION:	Delta College Planetarium 100 Center Avenue Bay City, Michigan 48708	DEADLINE:	Register by April 17, 2009 Please register early!
COST:	\$90 per person. Includes lunch and course materials. Certification/Maintenance Points Available	CONTACT:	Lindsey Bourassa - 989.686.9366 lindseybourassa@delta.edu

COSPONSOR: Delta College Lifelong Learning

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

How to Register

Supervisor's Role in Safety and Health

Complete information at right to register by:

► **Phone:** 989.686.9366
► **Fax:** 989.758.3639
► **Mail:** Delta College
1961 Delta Road
University Center, MI 48710
Attn: Lindsey Bourassa

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
Fax: _____
Email: _____
Number Attending: _____ @ \$90 each = \$ _____

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517.322.1809. The Department of Energy, Labor & Economic Growth is an equal opportunity employer/program.